

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE  
COALINGA-HURON LIBRARY DISTRICT  
Tuesday May 27, 2025, 5:30 p.m.  
Huron Branch Library – Program Room**

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**TRUSTEES PRESENT:** Mr. Crawford, President; Mr. Chavez, Vice-President; Mr. Diaz Clerk; Mr. Davison Trustee; Mr. Campbell, Trustee

**ADMINISTRATION PRESENT:** Ms. Jacqueline Collings, Administrative Assistant

**I. OPEN SESSION/CALL TO ORDER**

Call to Order: President Mr. Crawford called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Spencer Davison, Francisco Chavez, Roger Campbell, and Tom Crawford

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Crawford.

Approval of Agenda: Mr. Davison moved to approve the agenda, seconded by Mr. Chavez. Motion carried unanimously.

**II. CONSENT AGENDA**

- C-1 Approval of April 2025 checks 18639 thru 18674 in the amount of \$110,115.53 of which payroll was \$54,297.23.
- C-2 Approval of minutes for Board Meeting held on April 8, 2025.
- C-3 Approval of Volunteer List
- C-4 Approval of Surplus List

Mr. Crawford asked for a motion to approve. Mr. Chavez moved to approve the consent agenda, seconded by Mr. Davison. Motion carried unanimously.

**III. PUBLIC COMMENTS ON CLOSED SESSION**

No public comments

**IV. CLOSED SESSION**

- CS-1 Anticipated/Potential Litigation (Pursuant to Government Code 54956.9)(d)(2)  
Potential Cases: 1
- CS-2 Public Employee Appointment/Discussion (Pursuant to Government Code 54957.9)

Position: Director of Library Services

Mr. Crawford asked for a motion to go into Closed Session. Mr. Chavez moved to approve going into Closed Session, seconded by Mr. Davison. Motion carried unanimously.

Going into closed session at: 5:54 pm.

Back from closed session at: 6:01 pm

Mr. Crawford asked for a motion returning from Closed Session. Mr. Davison moved to return from Closed Session, seconded by Mr. Chavez. Motion carried unanimously.

**Report Back:** Nothing to report.

## V. ACTION ITEMS

- A-1 New Hire Huron Branch Assistant Lesly Ayala

Mrs. Collings introduced Lesly Ayala to the Board members. Well come.

Mr. Crawford asked for a motion to approve. Mr. Chavez moved to approve A-1, seconded by Mr. Davison. Motion carried unanimously.

- A-2 Approval of Resolution 2025-26 – 1, Fresno County Parcel Tax

Board would like more information about Fresno County Parcel Tax – Tabled.

- A-3 Approval of Resolution 2025-26 – 2, Monterey County Parcel Tax

Board would like more information about Monterey County Parcel Tax – Tabled.

- A-4 Approval of Resolution 2025-26 – 3, San Benito County Parcel Tax

Board would like more information about San Benito County Parcel Tax – Tabled.

- A-5 Approval of Children’s Specialist-Job Description

Union approved the Children’s Specialist Job Description.

Mr. Crawford asked for a motion to approve. Mr. Davison moved to approve A-5, seconded by Mr. Chavez. Motion carried unanimously.

- A-6 Approval of KDG Employment Annual Service Agreement

Annual approval for KDG agreement something that is done every year. We have another companies CPS that also does the same thing KDG. Would like more information about CPS and what they do for us.

Mr. Crawford asked for a motion to approve. Mr. Chavez moved to approve A-6, seconded by Mr. Davison. Motion carried unanimously.

## **VI. DIRECTOR'S UPDATE**

- Book Sale was a success we made \$779
- SRP Kick off on June 14<sup>th</sup>
- Everything is working forward at the library
- Derby Parade
- Special District Event at both libraries
- Class Visits at the Coalinga Library

Mr. Crawford we need to figure out the minutes from March 28<sup>th</sup>

## **VII. BOARD MEMBER REPORT**

**Mr. Campbell:** Nothing to report.

**Mr. Davison:** Question on Surplus List “sold items per Ms. Leal” before being approve.

**Mrs. Collings:** No.

**Mr. Davison:** Next time they need to be approve by the board before they get sold.

**Mrs. Collings:** I know the process and it will not happen again.

**Mr. Chavez:** Nothing to report.

**Mr. Crawford:** Nothing to report.

## **VIII. ADJOURNMENT**

Mr. Crawford asked for a motion to adjourn. Mr. Chavez moved, seconded by Mr. Davison. Motion carried unanimously. Meeting was adjourned at 6:22 P.M.

**DATE OF THE NEXT REGULAR MEETING:** The next regular Board Meeting is Tuesday, June 10, 2025, at 5:30 P.M. at the Coalinga Library.