

*POLICY 1006*  
*Adopted 3-28-89*

**ORGANIZATION**

***Board of Trustees – Organizational Meeting and Officers***

Organizational Meeting: The Governing Board shall hold an annual organizational meeting. Any year in which a regular election for the Governing Board members is conducted, the meeting shall be held on a day within a fifteen-day period that commences with the date upon which the Governing Board members elected at that election take office. Organizational meetings in years which no such regular election for Governing Board members is conducted shall be held during the same fifteen-day period on the calendar. Unless otherwise provided by rule of the Governing Board, the day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of such fifteen-day period, and the Board shall notify the County Superintendent of Schools of the day and time selected. The secretary of the Board shall, within fifteen days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

During the organizational meeting, the Board will elect officers. The officers of the District Board of Trustees shall be: (a) a President; and (b) a Clerk, who shall be members of the Board and who shall be elected annually. The officers shall hold office for one year. The Librarian will serve as Secretary of the Board.

If a vacancy occurs in the position of President or Clerk, the Board shall elect a new President or Clerk from its membership at the first regular or special meeting following the vacancy.