MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday August 11, 2026, 5:30 p.m.
Coalinga Library – Program Room

TRUSTEES PRESENT: President Crawford, Trustee Chavez, Trustee Davison

TRUSTEES ABSENT: Vice President Diaz**,** Trustee Campbell

ADMINISRATION PRESENT: Ms. Jeannette Davies, Director of Library Services; Mr. Nathan Vosburg, IT Analyst

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Crawford called the meeting to order at 5:30 P.M.

Roll Call: Board members present: President Crawford, Trustee Chavez, and Trustee Davison

Pledge of Allegiance: Pledge of Allegiance led by President Crawford.

CHANGES TO THE AGENDA:

No changes.

APPROVAL OF THE AGENDA:

Trustee Chavez moved to approve the agenda, seconded by Trustee Davison

Vote: Motion carried unanimously (3-0).

II. PUBLIC COMMENTS

None.

VI. CONSENT AGENDA

None.

VII. DISCUSSION/ACTION ITEMS

A-1 DISCUSSION/BOARD BUDGET WORKSHOP

IT Analyst Nathan Vosburg led the budget discussion, along with Library Director Jeannette Davies, and with Brian Henderson from Henderson CPA, who was present to answer any questions from the board.

The Board discussed the difficulty of preparing a final budget before year-end financial information is fully available. Accountant Henderson explained that this is common for public agencies because final county property-tax allocations, interest earnings, year-end invoices, and other closing entries are often unavailable until August or September.

Henderson recommended preparing the budget using year-to-date actuals, historical trends, known costs, and reasonable projections. Once year-end actuals become available, the Board can amend the budget. The Board discussed potentially establishing a more formal process like interim budget reporting, with one or two budget amendments during the fiscal year.

The Board expressed concern about ensuring that expenditure is realistically budgeted, particularly professional and legal services. The current proposed FY 2026-27 professional services budget of approximately $75,000 was discussed, and the Board provided directions to increase the amount to approximately $150,000 due to anticipated legal and professional service expenses.

Measure B Funding

A substantial portion of the budget discussion focused on the district's approximately $2.955 million Measure B fund balance.

The Board discussed whether expenses currently paid from unrestricted property tax revenues could instead appropriately be charged to Measure B. The goal discussed was to preserve unrestricted funds whenever an expenditure has a legitimate nexus to Measure B.

Potential Measure B expenditures discussed included expanded library hours and services, salaries attributable to expanded services, associated employee benefits, additional staffing and programming, books and materials, capital improvements, and other qualifying library enhancements.

Staff noted that the district had already increased the portion of salaries allocated to Measure B from approximately 25% to the 36–37% range. Henderson explained that when a defensible percentage of an employee's salary is attributable to Measure B, the corresponding percentage of benefits may potentially be allocated as well, subject to the requirements of the measure and audit verification.

The Board directed staff and Henderson CPA to research Measure B requirements and best practices further, including how Fresno County Public Library and other agencies allocate Measure B expenditures.

The Board emphasized that it did **not** intend simply to spend down Measure B reserves. Rather, the goal is to use current Measure B revenue for eligible current services where possible while building future reserves primarily from unrestricted property tax revenue.

The Board also discussed the importance of demonstrating to taxpayers how Measure B revenues are being used, particularly with the measure expected to return to voters in the future.

Reserves and Long-Term Financial Planning

Henderson discussed establishing formal **committed and assigned fund balances**. A committed reserve would require Board action both to establish and subsequently use the funds, while assigned funds would provide greater flexibility for identified purposes.

Potential reserve categories discussed included capital improvements, technology, major maintenance, emergency expenses, and other long-term projects.

The Board expressed interest in revisiting committed and assigned reserves when the amended budget is presented.

Additional Revenue Opportunities

The Board discussed investigating additional long-term revenue sources, including the possibility of establishing **library development/impact fees** associated with new residential development. Such a fee would require additional research and potentially a nexus study.

The district's existing property tax structure was also discussed as a potential area for future review

SJVLS and Fresno County Contingency Planning

The Board discussed concerns regarding potential changes to Fresno County's library system and the possible consequences for the **San Joaquin Valley Library System (SJVLS)**.

It was explained that significant changes involving Fresno County could potentially affect the geographical continuity and operation of SJVLS, creating substantial financial and operational consequences for member libraries.

The Board discussed the importance of contingency planning, including researching other consortium arrangements and understanding what alternatives would exist if SJVLS were significantly altered.

The Board also discussed potentially participating in an upcoming Fresno County Board of Supervisors meeting where library issues were expected to be presented.

A-2 DISCUSSION/LIBRARY PROJECTS

Director of Library Services Jeannette Davies led the discussion on library projects.

Capital Improvement Planning — Comprehensive Summary

Davies presented an overview of potential capital improvement projects for both the Coalinga and Huron Libraries. The presentation included examples from other libraries, current facility conditions, previously identified projects, staff recommendations, and potential Measure B-funded improvements. The Board discussed each item and provided general directions for staff to further investigate costs, options, and priorities. No final approval of the individual capital projects was made during this discussion unless otherwise noted.

Dinuba Library – Renovation Examples

Davies began the presentation by sharing photographs of the recently renovated Dinuba Library in the Tulare County Library system as examples of possible improvements for the district. Examples included updated flooring, lobby finishes, display cases, meeting-room furniture, painted brick, lighter interior finishes, and flexible tables and chairs.

The Dinuba Library meeting room was discussed as an example of how an existing space could be modernized while remaining functional for both library programs and community meetings. Davies noted that many libraries use lightweight, movable tables that fold and roll for easier room configuration.

The Board and staff also discussed the distinction between a "program room" and "meeting room" and the possibility of making District meeting spaces available to a broader range of community organizations or potentially establishing a rental policy. Any rental program would require further consideration of access, staffing, liability, and appropriate restrictions.

Meeting Room Improvements and Furniture

The condition of the Coalinga Library meeting room was discussed, including aging chairs, heavy tables, flooring, brickwork, lighting, and the overall appearance of the room. Staff suggested that the room could be refreshed and modernized without necessarily removing its existing architectural character.

The Board recalled that a previous renovation proposal had already been developed approximately two years earlier. That proposal included improvements to the room while attempting to preserve existing wood and brick features. Concerns regarding asbestos and other building conditions had affected the previous project.

Staff were directed to locate the prior architectural plans and project information so the Board and staff could determine what had already been designed and whether those plans could be incorporated into a larger renovation project.

Huron Library Meeting Room

Davies presented the Huron Library meeting room as another example of a more recently improved space. The room's treated concrete flooring was discussed as an alternative to traditional flooring materials.

Davies noted that the Huron meeting room is receiving significant community use, including current training being conducted by an outside governmental organization. The use was described as an example of the library partnering with organizations that provide community services.

Huron Library Landscaping and Irrigation

Davies reviewed conditions outside the Huron Library. Photographs showed deteriorated landscaping, areas of dead or patchy grass, and discoloration around portions of the property.

Davies reported that the irrigation system appears to have significant problems. Some areas receive water while others do not, and some sprinkler heads appear to direct water onto sidewalks rather than landscaping. It was also noted that irrigation lines may have been damaged during previous building expansion and fencing projects.

The Board discussed the need to first determine the condition and location of the existing irrigation lines before investing in substantial landscaping improvements.

Potential Underground Water Leak at Huron

Staff raised a separate concern regarding Huron's unusually high-water bills and the possibility of an underground water leak. Cracking and discoloration near the building, along with insect activity in the area, raised concerns that a water line could potentially leak underneath or adjacent to the building.

The Board discussed checking the water meter when no water should be in use and potentially hiring a company capable of using acoustic or similar leak-detection equipment to identify underground leaks.

The Board considered this a priority because an underground leak could result in continued high utility costs and potentially cause soil erosion or voids beneath the property.

Staff were directed to investigate the irrigation system and possible underground leak before developing a final landscaping plan.

Huron Gophers, Lawn and Desert Landscaping

Davies reported significant gopher activity on the Huron property and discussed whether portions of the large, landscaped area could be converted to drought-tolerant or desert landscaping to reduce water consumption and maintenance.

The Board discussed several possibilities, including retaining grass in areas intended for public or recreational use while converting other portions to drought-tolerant landscaping with drip irrigation.

Staff reported that Huron did not currently have the same type of local turf-replacement program available in Coalinga, although other state or regional funding opportunities, including grants, may be available.

Board members expressed interest in maintaining usable green space rather than converting the entire property to desert landscaping. Staff were directed to first resolve the irrigation and leak issues and then return with possible landscape designs that could incorporate both grass and drought-tolerant areas.

Coalinga Library Exterior Cleaning and Entrance

Staff presented photographs of the Coalinga Library exterior showing accumulated dirt, cobwebs, and other maintenance issues. Pressure washing was discussed, although there was concern that aggressive cleaning could remove aging exterior paint.

Staff indicated that additional information and pricing would be obtained before proceeding.

Coalinga Library Bike Rack

The large bicycle rack near the front entrance was discussed. Staff noted that bicycles are sometimes left in a manner that partially obstructs the entrance.

The Board did not support eliminating bicycle parking and emphasized the importance of accommodating patrons who travel to the library by bicycle. Instead, staff were asked to consider different rack configurations or relocating the bicycle parking area slightly away from the entrance while maintaining adequate bicycle capacity.

Interior Deep Cleaning and Maintenance

Staff identified several areas of the Coalinga Library requiring substantial deep cleaning, including flooring, carpets, fixtures, and areas where dust has accumulated.

Staff have begun discussions with the existing cleaning provider regarding pricing for additional services. The Board also discussed establishing a regular maintenance schedule, including periodic carpet and floor cleaning, rather than waiting until conditions require major cleaning.

Coalinga Library Tree – Immediate Safety Concern

Davies identified a large tree near the Coalinga Library that is leaning and appears to be placing pressure against or near a pole. Concern was expressed that the tree or pole could fall into the adjacent street or parking area and cause damage or injury.

Staff were already obtaining a tree-removal estimate and seeking an arborist's professional assessment.

The Board considered the condition a potential emergency safety issue and directed staff to promptly obtain an arborist's evaluation. If the arborist determines that immediate removal is necessary for safety, the Board indicated that staff should proceed under the appropriate emergency authority and return the expenditure for ratification rather than delay removal until another regular Board meeting

Quiet and Study Areas

Staff showed an area of the Coalinga Library that had been rearranged to create a quieter space for patrons. Existing furniture had been repositioned to create more functional seating combinations.

Staff noted that patrons regularly request quiet study areas and private spaces, which the library currently has limited ability to provide.

Existing Wood Tables and Book Carts

The Board discussed the library's existing wood tables and book carts. Many are substantially worn but were viewed as part of the character of the library.

Rather than automatically replacing the wood furniture, the Board expressed interest in obtaining pricing to sand, refinish, and restore some of the existing pieces.

Staff suggested having one cart or piece of furniture refinished as a sample before deciding whether to restore additional items. Metal book carts were also discussed as a lighter and more durable alternative where replacement is necessary.

Server and Network Equipment Relocation

Staff discussed the existing server/network equipment located near employee work areas. The equipment creates heat and noise and needs to be relocated.

Staff reported receiving multiple proposals, ranging from more limited relocation options to a comprehensive proposal of approximately $120,000.

Moving the equipment to the basement has been considered; however, staff consulted with network and technology professionals who advised that dedicated cooling and ventilation would likely be necessary.

The Board also suggested evaluating whether an existing storage area in the back of the Coalinga Library or a new dedicated exterior equipment room could be a better long-term solution. Staff were directed to investigate alternatives, including cooling requirements, and return with proposals.

Storage Room and Basement Organization

Staff showed photographs of a storage and custodial area that had become cluttered. The room contains cleaning supplies and equipment and needs sufficient clear space for custodial carts and safe access.

Fire safety and accessibility concerns were discussed.

Staff have already begun organizing the space and moving appropriate materials. The basement was identified as a potential storage area but would itself require substantial organization.

The Board also suggested considering whether the existing storage room could potentially be incorporated into the server/network equipment relocation project.

Study Pods and Telehealth

Davies presented examples of prefabricated study pods that could be installed without constructing permanent rooms. Individual pods were estimated at approximately $10,000–$15,000, depending on configuration.

Staff reported that grant funding may be available for a study-space project.

The discussion expanded to a potential partnership with the local health district involving telehealth services. A study or privacy pod could potentially provide residents with a private location for telehealth appointments and could be used for Zoom meetings, interviews, studying, or other private activities when not being used for telehealth.

The Board expressed greater interest in evaluating a larger pod capable of accommodating several people because it would provide greater flexibility. Staff were directed to investigate available grant opportunities and potential partnerships.

Prior Capital Improvement Plans and Comprehensive Renovation

After completing the slideshow, the Board began reviewing the written capital improvement project list.

The Board recalled that substantial renovation planning had previously occurred under the former administration, including architectural work and a project estimated at more than $1 million.

Rather than completing numerous improvements individually, the Board discussed developing a comprehensive renovation plan, establishing priorities, and combining related improvements into a coordinated project.

Staff were directed to locate the prior plans, contracts, Board minutes, architectural documents, and cost estimates and determine which portions remain applicable.

Audio/Visual Equipment and Board Meeting Broadcasting

The Board discussed audio/visual improvements for Board meetings and whether new legal requirements require remote access or broadcasting by the district.

There was uncertainty regarding exactly which requirements apply to the Library District based on its status as a special district and population.

Regardless of the legal requirement, Board members expressed support for increased public access and transparency through broadcasting meetings.

Staff reported that much of the necessary audio equipment was previously purchased for COVID-era meetings and could potentially be reused. YouTube broadcasting was discussed as preferable to relying exclusively on Zoom.

Staff were directed to research the applicable legal requirements and develop options for broadcast meetings.

Meeting Room Seating

The need to replace deteriorating meeting-room chairs was reaffirmed. Staff will research seating options and include them with the broader meeting-room renovation recommendations.

Break Room and Microfilm Storage

Staff discussed the employee break room and a large microfilm cabinet that currently occupies substantial space.

Moving the cabinet to another appropriate location was discussed to improve the functionality of the break room.

Historic Records Digitization

The microfilm discussion led to consideration of the district's historic digitization program.

Staff reported that the district previously budgeted approximately $10,000 annually toward digitizing historic materials but did not continue the work during the previous two years. The district continues paying approximately $2,000 annually for hosting previously digitized materials, although staff indicated exact costs would be confirmed.

The digital collection is used by the public to research Coalinga, Huron, regional history, oil history, photographs, and historic newspaper records.

Because aging microfilms can become brittle and deteriorate, the Board expressed interest in preserving these materials. Staff were directed to determine the cost of resuming digitization and potentially include funding in a future budget revision.

Coalinga Library Foyer Remodel

The Board discussed remodeling the Coalinga Library foyer, including replacing damaged or cracked flooring and using lighter paint colors.

Staff noted that rugs currently cover some damaged tile areas and that matching replacement tile may no longer be available.

The Board again emphasized reviewing the previous renovation plans before developing a separate project because foyer improvements may already have been included or could be incorporated into the larger renovation.

Egg Chairs

The library's older egg-style chairs were discussed. The chairs have been in the library for many years and are popular but need repair and refurbishment.

The Board supported investigating restoration rather than immediately replacing them.

Staff also discussed potentially relocating the chairs to the Young Adult area or another location where they could be better monitored and positioned without creating ADA clearance issues.

Huron Landscaping and Irrigation – Priority Discussion

The Board returned to the Huron landscaping issue and emphasized identifying broken irrigation lines and determining whether an underground water leak should occur before deciding on landscaping.

Board members generally supported retaining some grass and usable outdoor space while potentially incorporating drought-tolerant landscaping in selected areas.

Coalinga Landscaping and Bike Rack

The Board briefly discussed whether drought-tolerant landscaping should also be considered at Coalinga.

There was stronger support for retaining Coalinga's grass because patrons and families use the area. The Board again emphasized retaining adequate bicycle parking while finding a configuration that does not interfere with the entrance.

Door Counters

Staff reported that patron-counting equipment at both Coalinga and Huron is outdated and no longer functioning reliably.

Accurate patron counts are important for District statistics and can support grant applications and reporting.

Staff explained that simply replacing the existing counters with the same older technology would not address the district’s broader technology problems.

RFID, Circulation and Security Equipment

Staff explained that the district was an early adopter of RFID and related circulation technology, but much of the existing equipment is now approximately 15–20 years old.

The district’s pads used for checking materials in and out and writing security information are obsolete. Staff reported that only one functioning pad remains capable of writing security information. Once that unit fails, the district will no longer be able to continue the current process.

Compatibility problems also occur with materials from other library systems because of differences in newer RFID standards.

Staff estimated that a comprehensive replacement for both locations could range approximately from $30,000 to $100,000 depending on the equipment selected.

Security Gates

A significant portion of the circulation technology cost involves replacement security gates. Staff estimated that replacing the gates could cost approximately $30,000–$45,000.

The Board discussed whether the gates provide enough benefit to justify the cost. Staff reported that actual book theft detected through the gates is relatively rare and that many alarms result from compatibility or checkout issues.

The Board generally favored not purchasing new security gates and instead directing resources toward modern circulation equipment, cameras, and other technology.

Self-Checkout and Bibliotheca Demonstration

Staff discussed adding self-checkout stations at both branches as part of the circulation technology replacement.

Bibliotheca was identified as one potential vendor, although staff indicated that at least two vendors would be evaluated.

Bibliotheca has offered to provide equipment demonstrations and a presentation to the Board at no cost.

Compatibility with the District's future Integrated Library System (ILS) was also discussed because the District is transitioning from Horizon and the future structure of the regional consortium remains uncertain.

Staff will obtain proposals and arrange demonstrations before returning to the Board.

Coalinga Outdoor Programming Area

The Board discussed developing the grassy area adjacent to the Coalinga Library into a more functional outdoor programming and park-like area.

Possibilities included fencing portions of the area, adding benches or seating, maintaining ADA access, and creating a safer space for Library programs.

The Board recalled that this concept may have been included in the previous renovation plans. Staff will locate those plans before developing a new proposal.

The city has also agreed to assist with a nearby trash receptacle and dog-waste station.

Young Adult Room HVAC

Staff identified inadequate air circulation in the Young Adult room and discussed installing a mini-split HVAC system.

The Board recalled that HVAC improvements may have been included in previous renovation planning. Staff will review the prior plans and determine whether this remains necessary.

Custodial Services and Possible Part-Time Custodian

The Board discussed whether the district should employ a part-time custodian to provide more frequent cleaning at both branches.

Staff noted that additional daytime custodial support could address spills, accidents, restrooms, and routine cleaning that should not fall on regular Library staff.

Several options were discussed, including one employee splitting time between both branches, separate limited-hour positions, or expanding the services provided by the existing cleaning contractor.

The Board directed staff to determine current cleaning hours and services, develop a list of additional cleaning needs, obtain pricing from the existing provider, and compare the cost of expanded contracted services against employing part-time custodial staff.

Potential Land Swap and District-Owned Property

The Board discussed property owned by the district near the post office and privately owned property adjacent to the library.

A potential land swap or acquisition had been explored several years earlier but did not proceed because of the property's value and the owner's asking price.

The Board agreed that circumstances may have changed and expressed interest in revisiting the issue.

Staff were also directed to determine the current value of the district-owned property and consider whether retaining property for which the district has no identified future use continues to make sense.

Server/Technology Relocation Revisited

The server relocation project was briefly revisited. Staff will continue evaluating the basement, existing storage space, and potentially constructing a dedicated equipment area as part of the broader capital improvement planning process.

Security Cameras

Staff reported that additional and replacement security cameras are needed, particularly at the Huron Library.

Existing equipment is aging and has experienced problems. The Board supported investigating upgrades based on both facility security and patron/staff safety.

Book Drops

Staff discussed replacing or relocating book drops to provide more convenient curbside access.

Huron may be better suited for a drive-up or curbside configuration because of its property layout. The existing Coalinga book drop remains functional, although staff will investigate whether a more convenient configuration is feasible.

Meeting Room Tables, Chairs and Furniture Refinishing

The Board returned to the issue of meeting-room furniture.

Staff recommended lighter tables that can be folded, rolled, and reconfigured. Board members expressed concern that some lightweight tables may be less durable than the library's existing heavy wood furniture.

The Board favored a combination approach: retain and refinish quality wood tables in locations where they do not need to be frequently moved while using lighter, flexible furniture in rooms that require regular reconfiguration.

Staff will return with multiple furniture options and investigate refinishing costs.

Office Furniture

Office furniture replacement was briefly discussed. Staff indicated that many previous ergonomic and furniture concerns have already been addressed and this item is therefore a lower priority.

Huron Outdoor Seating and Trash Receptacle

Staff discussed requests for outdoor seating at Huron.

Board members noted that extreme heat may limit its usefulness and recalled previous problems with outdoor benches and fixtures being damaged or stolen.

A secure outdoor trash receptacle was viewed as a more immediate need. Any new exterior fixtures would need to be appropriately secured.

Plumbing and Hot Water

Staff reported ongoing plumbing concerns, including the lack of hot water at the Coalinga Library and unusual water discoloration periodically occurring in the newer Huron restrooms.

The Board emphasized the importance of proactively investigating plumbing issues before they become more costly failures.

Staff were directed to obtain an assessment of the plumbing and determine whether Huron's water-quality issue could be related to the same waterline or underground leak concerns previously discussed.

Exterior Painting and Comprehensive Renovation Approach

The Board returned to pressure washing and exterior painting.

Rather than pressure washing a building that may soon be repainted, the Board discussed incorporating cleaning, preparation, painting, and related improvements into the comprehensive renovation project.

The Board emphasized that combining related work into a properly designed and bid project could provide better pricing and ensure compliance with public contracting requirements.

Staff will review the previous architectural work and determine what needs to be updated before developing a new scope.

Huron Damaged Windows

Staff reported that several windows at the Huron Library are damaged and appear to have impact on or possible projectile damage. Because the windows are double pane, the damage did not completely penetrate the windows.

The Board supported obtaining information and pricing for replacement as part of the broader facility project.

Huron Staff Parking Lot and Exterior Lighting

The condition of the Huron staff parking area and exterior lighting was discussed.

Staff identified repaving and improved exterior lighting as potential capital improvements. The Board supported including these items for further evaluation as part of the overall Huron project scope.

Roof and Ceiling Tiles

Staff reported that major roof issues have already been addressed.

Remaining concerns primarily involve damaged suspended ceiling tiles, including tiles showing evidence of previous water damage. Staff will identify and replace damaged tiles as necessary.

Young Adult Area Shelving

Staff discussed adding shelving in the Young Adult area to address limited collection space.

The Board noted that library shelving must meet seismic requirements and may require professional installation and anchoring, making the project more complicated than installing ordinary shelving.

The Board supported obtaining pricing and determining whether existing shelving elsewhere in the library could potentially be relocated.

Solar and Battery Storage

The Board discussed installing solar energy systems at both libraries.

Staff noted that electricity is one of the district's significant operating expenses and that solar had been considered previously but never implemented.

The Board expressed strong interest in evaluating solar, including required battery storage. Potential roof locations and battery placement were discussed.

Board members expressed a preference for the district to own the solar equipment rather than enter into a solar lease, particularly because Measure B funds may provide the district with the ability to make the capital investment directly.

Staff will investigate grants, available programs, vendors, system sizing, battery requirements, projected savings, and purchase options before returning to the Board.

Study Pods Revisited

Study pods were briefly revisited as part of the project list. Staff will continue investigating available sizes, potential locations, grant funding, and possible telehealth partnerships.

Window Tinting, Privacy and Window Coverings

Staff discussed tinting or otherwise treating interior windows around employee work areas so employees can see into public areas while patrons cannot easily see into behind-the-scenes workspaces.

Exterior window tinting and blinds were also discussed as methods of reducing heat and energy consumption.

Staff reported that tinting and blinds previously installed in the Children's area significantly reduced heat.

The Board noted that tinting should be coordinated with any planned window replacement so money is not spent treating windows that may later be replaced.

Furniture Updates

Additional furniture replacement in the Young Adult, Children's, lobby, and Huron areas was discussed.

Staff has already improved some spaces by rearranging existing furniture. Further replacements will be considered as part of the broader renovation and furnishing plan rather than automatically replacing all existing furniture.

Huron Lawn Restoration

The Board briefly returned to restoration of the Huron lawn after irrigation repairs.

Sod and seed were discussed as possible methods. Staff noted that the appropriate method should be considered after the irrigation system and final landscape design are determined.

Panic Buttons

A question was raised regarding panic buttons and emergency security systems.

Staff reported that the alarm company had recently inspected the panic buttons and confirmed that they were functioning.

No additional action was identified at this time beyond continued maintenance and testing.

Pest Control

The Board discussed cobwebs and pest-control maintenance around the buildings.

Staff had already contacted the existing pest-control provider and requested that future service includes higher exterior areas that had not been adequately addressed.

The Board discussed periodically obtaining competitive pest-control proposals rather than automatically continuing the same contract indefinitely. Orkin was mentioned as a company that had recently provided competitive service to another local public agency.

Staff will review the district’s existing pest-control service and determine whether additional quotes should be obtained.

Overall Board Direction

The Board emphasized that the district should develop a comprehensive capital improvement plan rather than piecemealing numerous individual projects. Staff was directed to locate and review the previous architectural and renovation plans, compare those plans with the projects identified during the meeting, determine current facility priorities, and return with updated scopes, options, and cost estimates.

Immediate health and safety concerns, including the leaning Coalinga tree, possible Huron water leak, irrigation problems, plumbing concerns, and other potentially hazardous conditions—were identified for more immediate investigation.

Larger projects, including comprehensive building renovations, technology and circulation-system replacement, landscaping, solar and battery systems, meeting-room improvements, study/telehealth pods, security cameras, and other facility upgrades, will be brought back to the Board as additional information and proposals are developed.

The Board also emphasized the importance of demonstrating to the community how Measure B revenues are being invested in Library facilities and services. Staff discussed identifying eligible improvements funded through Measure B and appropriately communicating those investments to the public.

VIII. DIRECTOR'S UPDATE

Nothing to report.

IX. BOARD MEMBER REPORT

Nothing else to report.

X. ADJOURNMENT

Trustee Chavez moved to adjourn the meeting, seconded by Trustee Davison.

Motion carried unanimously (3-0).

Meeting was adjourned at 8:06 p.m.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, August 25, 2026, at 5:30 P.M. at the Coalinga Library.