

BOARD OF TRUSTEES

Tom Crawford, President
Francisco Chavez, Vice-President
Jose Diaz, Clerk
Roger Campbell, Trustee
Spencer Davison, Trustee

DIRECTOR OF LIBRARY SERVICES

Mary Leal, MLIS

ADMINISTRATIVE ASSISTANT

Jacqueline Collings

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COALINGA-HURON LIBRARY DISTRICT
Tuesday, March 11, 2025, 2025 5:30 p.m.
Huron Branch Library
36050 O Street
Huron, CA 93234
AGENDA**

MEETING PROCEDURES

Please adhere to rules of order for proper conduct during meeting (please maintain silence when meeting is in session). The President of the Library Board may enforce a maximum time limit of three (3) minutes for each person to address the Board. Please address all remarks to the entire Board and not to individual Board Members. Your cooperation will help to ensure that the Board meeting will move forward in a timely and orderly fashion.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 305 4th Street, Coalinga, CA 93210 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the district.

In compliance with the Americans With Disabilities Act (“ADA”) for special accommodations to access, attend or participate in the District Board meetings, please contact the district at (559) 935-1676 at least two business days before the scheduled meeting.

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to comment on any Consent Item or Action Item.

C-1 Approval of February 2025 checks 18559 thru 18606 in the amount of \$155,735.39 of which payroll was \$56,111.18.

C-2 Approval of minutes for Board Meeting held on February 11, 2025.

PUBLIC COMMENTS

This portion of the agenda may be utilized by any person to address the Library Board on any matter within the jurisdiction of the Library District. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by the Brown Act. Speakers should limit their comments to not more than three (3) minutes.

ACTION ITEMS

A-1 Ratification of Advanced Roofing Proposal #2575 for \$950.00, Coalinga Library Roof Cleaning

A-2 Approval of Technical Services Clerk Job Description

A-3 Approval of Huron Branch Specialist Job Description

A-4 Approval of Huron Branch Assistant Job Description

A-5 Approval of Director Of Library Services Recruitment Brochure

DIRECTOR'S UPDATE

BOARD MEMBER REPORT

ADJOURNMENT

**Next Meeting – April 8, 2025
Coalinga Branch Library**

I, Mary S. Leal, Director of Library Services for the COALINGA-HURON LIBRARY DISTRICT Certify that the District --Clerk's office posted the forgoing agenda no later than (72) or (24) hours prior to the meeting date at the **Coalinga Library building**, 305 4th Street, Coalinga, CA 93210, & the **Huron Branch Library building**, 36050 "O" Street, Huron CA 93234.