MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday, September 22, 5 P.M.
Huron Branch Library – Program Room

TRUSTEES PRESENT: Mr. Tom Crawford, President; Mr. Francisco Chavez, Clerk; Mr. Roger Campbell, Trustee; Mr. Spencer Davison, Trustee
Absent: Mr. Jose Diaz, Vice President

ADMINISTRATION PRESENT: Ms. Jeannette Davies, Director of Library Services

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Crawford called the meeting to order at 5 P.M.

Roll Call: Board members present: Tom Crawford, Francisco Chavez, Roger Campbell and Spencer Davison

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Crawford.

Approval of Agenda: Mr. Chavez moved to approve the agenda, seconded by Trustee Davison. Trustee Campbell commented regarding the time change of the meeting and asked to see the board policy. Mr. Davison presented the Coalinga Huron Library District Board of Trustees' Meeting Schedule for July 2026 – June 2027, approved June 9, 2026, stating, "Unless otherwise noted, meetings begin at 5:30 p.m. at the Coalinga Library Program Room and/or the Huron Branch Library Program Room."

II. PUBLIC COMMENT

Board President Crawford read the standard public comment procedures and reminded speakers to remain respectful and limit comments to three minutes.

PUBLIC COMMENT ON CLOSED SESSION ITEMS- Board President Crawford read the standard public comment procedures and reminded speakers to remain respectful and limit comments to three minutes.

ADJOURN TO CLOSE SESSION

1 Public Employee Performance Evaluation (Pursuant to Government Code 54957). Title: Director of Library Services

2 Anticipated/Potential Litigation (Pursuant to Government Code 54956.9 (d) (2) or (3) Potential Cases: 1

Mr. Crawford asked for a to go into Closed Session. Trustee Chavez motioned to go into Closed Session and Trustee Davison seconded. Motion carried unanimously.

RECONVENED TO REGULAR SESSION - REPORT ON ANY ACTION TAKEN IN CLOSED SESSION

- Returned from closed session at 6:15 PM with nothing to report.

Mr. Crawford asked for a motion returning from Closed Session. Mr. Chavez moved to return from Closed Session, seconded by Mr. Davison. Motion carried unanimously.

III. CONSENT AGENDA

C-1 Approval of August 2026 checks 19184 through 19212 in the amount of $159,042.74 of which payroll was $68,089.77 was payroll.
C-2 Approval of minutes for special board meeting held on August 11, 2026.
C-3 Approval of minutes for board meeting held on August 25, 2026.
C-4 Approval of CHLD Withdrawal List
C-5 Approval of CHLD Volunteer List

APPROVAL OF AGENDA – Motion by Trustee Chavez, seconded by Trustee Davison. Motion carried unanimously.

ACTION ITEMS

A-1 Emergency Over/Tree Removal Completed/Coalinga Library

A-2 Root & Bough Enterprises, Inc. Arborist Report & Invoice/Jovel Lawn Service Replanting/Removal of one tree & treatment of trees/Huron Library

Discussion: Director Davies stated the item was placed back on the agenda at the request of a trustee for further discussion. Based on the arborist's report there are trees at the Huron Library that need to be addressed. Trustee Davison reviewed the report and commented about aphids. Trustee Davison and Crawford discussed Jovel tree trimming at the Coalinga Library. Davison mentioned honey due on the walkway. Crawford mentioned it can be power washed off. Crawford stated another question is what type of tree the board wants to replace the tree that was removed at the Coalinga Library. Director Davies referred to three suggestions from Jovel Lawn Service. Davies recommended the middle size Chinese Pistache tree, 24-inch box.

Trustee Davidson moved to approve, seconded by Trustee Chavez. Motion carried unanimously.

IV. DIRECTOR'S UPDATE: Davies stated the CHLD Team had staff meeting on September 18. Kudos to staff members, CHLD Cataloger Yvonne working on San Jaquin Library System (SJVLS) conversation from Horizon to Spydus Integrated Library System (ILS).

CHLD Children's Specialist Victoria Alfaro started a story time at the Huron Library. Adult Services Specialist Alex Gregory plans to attend a Small & Rural Library Conference in St. Louis, Missouri. Trustee Campbell asked the director to put the conference travel on the agenda in October for ratification. Davies told the board the CHLD staff is working with the insurance company regarding new premium.

V. TRUSTEE UPDATE: Nothing to report.

V. ADJOURNMENT: Mr. Crawford asked for a motion to adjourn. Mr. Chavez moved, Trustee Davison seconded. Motion carried unanimously. Meeting was adjourned at 6:25 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, October 13, 2026, at 5:30 P.M. at the Coalinga Library.

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Board Clerk