

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday October 14, 2025, 5:30 p.m.
Huron Branch Library – Program Room**

TRUSTEES PRESENT: Mr. Crawford, President; Mr. Chavez, Vice-President; Mr. Diaz Clerk; Mr. Campbell, Trustee; Mr. Davison Trustee

ADMINISTRATION PRESENT: Ms. Jeannette Davis, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Crawford called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Tom Crawford, Francisco Chavez, Jose Diaz, Roger Campbell, and Spencer Davison

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Crawford.

Approval of Agenda: Mr. Chavez moved to approve the agenda, seconded by Mr. Davison. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of October 2025 checks 18863 through 18886 in the amount of \$76,331.76 of which Payroll was \$59,687.25.
- C-2 Approval of Board Meeting held on October 14, 2025.

Mr. Crawford asked for a motion to approve. Mr. Chavez moved to approve the consent agenda, seconded by Mr. Davison. Motion carried unanimously.

III. PUBLIC COMMENTS

No public comments.

IV. ACTION ITEMS

- A-1 Chevron Grant \$3,000 for 3D printers and code club.

Mr. Vosburg: Applied for \$3,000 grant for 3D printers one for Coalinga and one for Huron. They should cost about \$2,450 the rest will go to the Code Club for both branches.

Mr. Crawford asked for a motion to approve. Mr. Chavez moved to approve A-1, seconded by Mr. Davison. Motion carried unanimously.

- A-2 Approval of Resolution 2025-4 – Annual Organizational Meeting December 16, 2025.

Mrs. Collings: Approval for our Annual Organizational for our next meeting December 16th.

Mr. Crawford asked if anyone has any more questions. Mr. Chavez makes a motion with the changes of the date, seconded by Mr. Davison.

Roll Call

Mr. Campbell: Yes.

Mr. Chavez: Yes.

Mr. Diaz: Yes.

Mr. Crawford: Yes.

Mr. Davison: Yes.

Motion carried unanimously.

V. DIRECTOR'S UPDATE

- Working on workspaces for all employees.
- Working on decluttering the library.
- Having staff meetings every month.
- Working on a cleaning contract with J.R. Janitorial & Carpet Cleaning.
- Working on electrical repair at the Coalinga Library.

VI. BOARD MEMBER REPORT

Mr. Campbell: Nothing to report.

Mr. Diaz: Welcomed the new Director of Library Services.

Mr. Davison: Welcomed the new Director of Library Services.

Mr. Chavez: Welcomed the new Director of Library Services.

Mr. Crawford: Welcomed the new Director of Library Services.

VII. ADJOURNMENT

Mr. Crawford asked for a motion to adjourn. Mr. Chavez moved, seconded by Mr. Davison. Motion carried unanimously. Meeting was adjourned at 6:04 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, December 16, 2025, at 5:30 P.M. at the Coalinga District Library.