

STAFF REPORT – COALINGA-HURON LIBRARY DISTRICT

Subject: Public Hearing - Recruitment, Retention, and Vacancies.

Meeting Date: Tuesday, July 28th, 2026

From: Jeannette Davies, Library Director

Prepared by: Nathan Vosburg, Information Technology Analyst

I. RECOMMENDATION:

Accept the findings that the Coalinga-Huron Library District is fully staffed with no Vacancies. The Director and Children's Specialist Position have both been filled.

II. BACKGROUND:

The enacted provisions of AB 2561, effective January 1, 2025, require special districts to take the following actions. First, special districts must present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year.

At the hearing, the district is required to identify changes to policies and recruitment efforts that create obstacles. Moreover, if the special district adopts an annual budget during the fiscal year, the special district must present the status of vacancies before adopting the final budget.

Secondly, the bill allows recognized employee organizations for a bargaining unit to make a presentation at the public hearing at which the public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit. This requirement applies only to local agencies with recognized employee organizations.

III. DISCUSSION:

The Coalinga-Huron Library has fully funded and filled all positions listed, including but not limited to those in the bargaining unit for 2026-2027. There is no recommended changes to retention, and or recruitment policies.

- Library Director

- Administrative Assistant
- Circulation Specialist II, Community Outreach
- Children's Specialist II
- Information Technology Specialist II
- Technical Services Specialist II
- Huron Branch Manager Specialist II
- Adult Specialist I
- Young Adult Specialist I
- Huron Branch Assistant – Specialist I
- Library Staff - Front Desk/Shelving Clerk
- Library Staff – Technical Services Clerk
- Part-Time – Huron Staff member

IV. POTENTIAL IMPACTS:

- Fiscal-No Known Impact
- Operational - No Known Impact
- Legal - No Known Impact
- Labor - No Known Impact
- Sociopolitical - No Known Impact
- Policy-No Known Impact
- Health and safety - No Known Impact
- Environmental - No Known Impact
- Interagency - No Known Impact

V. RECOMMENDATION:

Staff recommends that the Board of Directors approves the status of vacancies and recruitment and retention efforts within the District.

VI. ALTERNATIVES:

Do not accept the Vacancy List as updated 7-28-2026

ATTACHMENTS:

Vacancy List 7-28-2026.pdf