

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday June 10, 2025, 5:30 p.m.
Coalinga Library – Program Room**

TRUSTEES PRESENT: Mr. Crawford, President; Mr. Diaz Clerk; Mr. Davison Trustee

TRUSTEES ABSENT: Mr. Chavez, Vice-President; Mr. Campbell, Trustee

ADMINISTRATION PRESENT: Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Crawford called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Tom Crawford, Mr. Diaz, and Mr. Davison

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Crawford.

Approval of Agenda: Mr. Davison moved to approve the agenda, seconded by Mr. Diaz. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of May 2025 checks 18677 thru 18708 in the amount of \$98,679.95 of which payroll was \$54,472.18.
- C-2 Approval of minutes for Special Board Meeting held on March 28, 2025.
- C-3 Approval of minutes for Special Board Meeting held on May 20, 2025.
- C-4 Approval of minutes for Board Meeting held on May 27, 2025.
- C-5 Approval of minutes for Special Board Meeting held on May 29, 2025.

Mr. Crawford asked for a motion to approve. Mr. Davison moved to approve the consent agenda, seconded by Mr. Diaz. Motion carried unanimously.

III. PUBLIC COMMENTS

No public comments.

IV. ACTION ITEMS

- A-1 Approval of Side Letter of Agreement: Stipend-Additional Assignment

Mrs. Collings: Explained the document to the board.

Mr. Crawford asked for a motion to approve. Mr. Diaz moved to approve A-1, seconded by Mr. Davison. Motion carried unanimously.

- A-2 Approval of Side Letter of Agreement: Article 17: Hours and Overtime

Mr. Davison: Needs clarification on Articles mentioned on the document.

Mrs. Collings: Will send email to board members regarding document.

Item A-2 was tabled.

- A-3 Board Schedule 2025-26

Mrs. Collings: Explained why there are less meeting in Huron.

Mr. Crawford asked for a motion to approve. Mr. Davison moved to approve A-3, seconded by Mr. Diaz. Motion carried unanimously.

- A-4 Approval of Resolution 2025-26 - 1, Fresno County Parcel Tax

Mr. Crawford: Explained that the turnaround was too short for Mrs. Collings to gather information due to graduations and other job duties she needed to prioritize.

Mr. Crawford asked for a motion to approve. Mr. Diaz moved to approve A-4, seconded by Mr. Davison. Motion carried unanimously.

- A-5 Approval of Resolution 2025-26 - 2, Monterey County Parcel Tax

Mrs. Collings: Goes over document with the board.

Mr. Crawford asked for a motion to approve. Mr. Davison moved to approve A-5, seconded by Mr. Diaz. Motion carried unanimously.

- A-6 Approval of Resolution 2025-26 - 3, San Benito County Parcel Tax

Mrs. Collings: Goes over document with the board.

Mr. Crawford asked for a motion to approve. Mr. Diaz moved to approve A-6, seconded by Mr. Davison. Motion carried unanimously.

V. DIRECTOR'S UPDATE

- Huron PT may be leaving us due to her having school on the days we need her out there.
- SRP moving forward at both libraries.
- National Night Out participation.

VI. BOARD MEMBER REPORT

Mr. Diaz: Getting ready for interviews.

Mr. Davison: Nothing to report.

Mr. Crawford: Nothing to report.

VII. ADJOURNMENT

Mr. Crawford asked for a motion to adjourn. Mr. Diaz moved, seconded by Mr. Davison. Motion carried unanimously. Meeting was adjourned at 5:58 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, July 22, 2025, at 5:30 P.M. at the Huron Branch Library.